



NORTHEAST WISCONSIN CHAPTER OF THE APA

You, Me and Form I-9

Meeting Minutes: April 13, 2023

I. Call to order

- Emily Tietyen called the meeting to order at 8:00 am.

II. Members Present – Virtual

Emily Tietyen	Melissa DeSwarte	Elissa Lukes	Danielle Neitzel
Cassie Tennant	Tracy Olson	Kelly Seiltz	MariBeth Theusch
Lisa Pepper	Nicole Agamaite	Sara Neuman	Jane Arnoldussen
Sarah Micke	Jennifer Roberts	Sarah Jane Doney	Leah Smolinski
Debbie Baughcome	Marcia Schodrow	Robin Arveson	Mataya Welak
Lauren Harrigan	Nicki Robinson	Jessica Johnson	Theresa Bray
Trennia Donahue	Chris Wilzius	Linda Whitelock	Krista Arnhoelter
LeeAnn LeDuc	Bobbi Burg	Rose McPhee	Crista Rettler

III. Speaker

- Dave Basham, ClarifyI-9, LLC – You, Me and Form I-9

IV. Business

- New Member Introduction
 - There were no new members attending the meeting
- Approved March 2023 Meeting Minutes
 - Motion – Emily Tietyen
 - Second – Danielle Neitzel
- Melissa urged everyone to get their votes in for Chapter of the Year – last day to vote was Friday, April 14th
- 2023 Member Registration is now open
 - 14-16 RCH credits can be earned per year!
 - If you haven't registered, yet, please do so soon!
- The Spring Study Group is over – waiting to hear the results from those who took the exam
 - Tentative dates for the Fall Study Group are starting 7/12/2023 with the last session on 9/16/2023
 - An email will be going out with the final dates
 - Emily thanked all of the instructors who led sessions for the Spring Study group and welcomed anyone with a CPP/FPC certification to consider leading a session for the Fall study group
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AMERICAN PAYROLL ASSOCIATION

- YTD 2022/2023 Financials
 - The chapter is in a very good position, cashwise
 - The chapter broke even from the Statewide Conference
 - Usually Statewide is a big money maker but the focus for this event was getting everyone back to an in-person conference
 - The NEW chapter took over the event from the Madison chapter very late in the game so there was less time for planning/getting sponsors
 - There are no details for this year's Statewide, yet
 - Emily will get those details posted as soon as she learns dates and location
- Upcoming Meeting
 - There is no meeting in May due to Congress – Melissa asked who is going
 - Sarah Micke, Kelly Seiltz, Cassie Tennant will be attending
 - If you are planning on attending, send an email to Melissa so that she can hook you up with other WI chapter attendees for networking events, etc.
- Follow us on Facebook, Twitter, LinkedIn

Payroll Questions/Discussion

- Open conversation – there were no questions

V. Drawing

- Winner of gift cards
 - Lisa Pepper
 - Sara Neuman
 - Leah Smolinski
 - Jane Arnoldussen

VI. Meeting Evaluation Forms

- A survey will be sent after the meeting – please complete and let us know if there are specific topics you would like to discuss in the future

VII. Next Meeting

- June 8, 2023 – Tony Steffek
 - Topic will be Liability of the Payroll Professional
 - Meeting location to be determined

VIII. Adjournment

- Meeting was adjourned at 9:15am.