



Northeast Wisconsin Payroll Chapter Chapter Meeting Minutes



May 16, 2024

I. Call to Order

- Kelly Seiltz called the meeting to order at 3:30pm. The meeting was held at The Sweet Lair in Menasha, WI.

II. Members Present

Jane Arnoldussen	Kelly Huebner	Kelly Seiltz	
Theresa Bray	Melissa Lyon	Jessica Sloan	
Yvonne Clumpner	Sara Neuman	Haley Stump	
Melissa DeSwarte	Tracy Olson	MariBeth Theusch	
Cindy Jansen	Tracy Ramcheck	Elan Yudkowsky	

III. Speaker

- Tracy Olson, Treehouse Foods – Testing to Break: Ways to Test Your System

IV. Business

- New Member Introductions:
 - *Haley Stump, Society insurance*
- Approval of March 2024 Chapter Meeting Minutes
 - They were never recorded. Nothing to vote on.
- Approval of April 2024 Chapter Meeting Minutes
 - Motion made by Kelly Huebner to approve the April 2024 chapter meeting minutes.
 - Motion seconded by Sara Neuman
 - All in favor. Approved.
- Changes to By-Laws
 - Name updated to Northeast Wisconsin Payroll Chapter (NWPC)
 - References to APA updated to PayrollOrg (PAYO)
 - Logos updated
 - Pronouns updated to their/them
 - Removal for non-payment: Changed from May 31st to January 31st
- You spoke/We listened! - acknowledgement for those who pass the FPC/CPP
 - Members will receive a certificate and \$25 gift card
 - Non-members will receive a certificate (from study group)



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- Open Board Position – Secretary: If anyone has any interest, please reach out to the board!
- Take a selfie at one of our meetings and receive an entry for a prize
 - Send to one of the board members
 - #NEWIPayroll
- 2024 Statewide Conference
 - September 19th & 20th, 2024 at KI Center in Green Bay
 - Registration opportunities coming soon
 - Cindy Cichosz award deadline is 5/31/24. Check out our website for details!
 - Attend meetings through July to get entries into raffle to win a free Statewide registration.
- 2024 Fall FPC/ CPP Study Group
 - Never too early to think about Fall. 😊
- May Board Meeting
 - Will be held on May 24th from 10:30am-11:30am. If interested in attending, please contact a board member.
- PayrollOrg 2024 Congress
 - There were a lot of great topics and lots of new vendors
 - Check out pictures on Facebook, LinkedIn, Instagram, and X!

V. Payroll Questions/Discussion:

- Open conversation:
 - Sara Neuman, Little Rapids Corporation
 - Her company is working on setting up electronic W-2s
 - Don't have a self-service portal
 - Can they be sent via email and just have it password protected?
 - Per the IRS, not allowed
- Things you would like to see for 2024 and beyond! - Make sure to submit feedback via meeting survey.
- Submit questions via our website: <https://northeastwipayroll.org/index.php>
 - [Contact Us](#)
 - <https://northeastwipayroll.org/board>



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VI. Next Meeting:

- 6/13/24 – Corey Walton with US Dept of Labor speaking on Regular Rate of Pay
 - Virtual, 2:30pm
- 7/11/24 – Roundtable Discussion
 - CESA6 – Oshkosh, 9:00am

VII. Drawing:

- Our winners of \$10 Kwik Trip gift cards are:
 - Tracy Ramcheck
 - MariBeth Theusch

VIII. Adjournment:

- Meeting was adjourned at 5:00pm