



Northeast Wisconsin Payroll Chapter Chapter Meeting Minutes



August 8, 2024

I. Call to Order

- Melissa DeSwarte called the meeting to order at 2:40pm.

II. Members Present

Melissa DeSwarte	Tracy Olson	Emily Tietyen	
Becky Doyle	Tracy Ramcheck	Cindy Ward	
Melissa Lyon	Kelly Seiltz	Elan Yudkowsky	
Sara Neuman	MariBeth Theusch		

III. Speaker

- Cultivating Wellbeing: R&R Insurance
- Topics included:
 - Making yourself a priority
 - Scheduling Time Effectively
 - Find a support system
 - Be Patient!
- R&R presented so many incredible tips on overall wellbeing and discussing how you must take care of yourself before taking care of others. If you want a copy of the awesome presentation, please reach out to a board member!
- There was a lot of conversation around burnout leading to diseases and a lot of negative correlation. Make sure you are not "burning the candle on both ends!"

IV. Business

Melissa DeSwarte led chapter meeting.

- New Member Introductions:
 - No new members were present
- July 2024 Chapter Meeting Minutes
 - Motion made by Tracy Olson to approve the July 2024 chapter meeting minutes.
 - Motion seconded by Emily T.
 - All in favor. Approved



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- Changes to Bylaws
 - One of the changes made was changing the chapter name, There were also some changes made as it relates to gender identification. Lastly, if you do not renew your membership, it will expire in January instead of the current timeline of May.
 - MariBeth moved to approve these changes to the Bylaws.
 - Cindy Ward seconded the motion. Unanimous approval by the board. Bylaws are now officially updated and are reflected accordingly on the website.
- Payroll Source Group Discount
 - Information will be sent out in the next couple of months with more information on how to get the group rate.
- Selfies at Chapter Meetings
 - Looking to get more engagement! Take a selfie at a chapter meeting and send to a board member!
 - You will be entered into a raffle for each selfie sent!
 - Use #NEWIPayroll
- 2024 Statewide Conference
 - September 19th & 20th, 2024 at KI Center in Green Bay
 - Registration is officially open! https://northeastwipayroll.org/2024_Statewide_Registration
 - Make sure to get hotels booked sooner than later!
 - Costs:
 - NWPC Members - \$300
 - Other WI Chapters - \$350
 - All other - \$375
- Summer/Fall Study Group
 - Multiple different options on study groups
 - Survey was sent out if you want to participate and which time slots work best for you
 - If you would like to participate and did not receive this survey, please email Elan at secretary@northeastwipayroll.org
 - You get 16 RCH credits for going through the study group. If you need recertification, this is a really good option!



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V. Payroll Questions/Discussion:

- Open conversation:
 - *There were no questions/topics to be discussed*

VI. Next Meeting:

- Aug 16, 2024
 - Board Meeting
 - Reach out to a board member if you wish to attend

VII. Raffle:

- Sara N. was the raffle winner of a \$10 Amazon gift card. Congrats!

VIII. Adjournment:

- Meeting was adjourned at 3:18pm