



Northeast Wisconsin Payroll Chapter Chapter Meeting Minutes



July 10, 2025

3:30 PM-5:00 PM

Virtual

I. Call to Order

- Cassie Tennant called the meeting to order at 3:30 PM

Members Present

Melissa DeSwarte	Danielle Neitzel	Sara Neuman	Tracy Olson	Lisa Parker
Alyssa Schneidenwend	Tonia Starzer	Kelly Huebner	Patty Theobald	Jackie Calaway
Katie Van De Loo	Mary Woods	Sandy Zartner	Elan Yudkowsky	

II. Speaker

- Melissa Samuels, OTR
- Presentation began at 3:33 PM
- Melissa discussed Ergonomics in the workplace and how we can ensure our workspaces fit us and our individual needs. She shared tips on equipment positioning and stretching to help with posture.
- Presentation concluded at 4:17 PM

III. Business

Cassie Tennant led the chapter meeting and started at 4: AM

- June Meeting Minutes: Sandi Zartner moved to approve, Danielle Neitzel seconded. Minutes were approved.
- The Chapter discussed, at a high level, the H.R 1 Bill and its impacts to payroll. There is still much to be determined and official guidance from the IRS is pending. The Tax Cut and Jobs Act was made permanent within this new bill also.
- The July 11th Payroll Currently will offer more insights on this most recent legislation. The Chapter will share credible resources as they are available.
- Chapter Picnic August 10th to celebrate 40th Anniversary- NPW and our COTY Win! Doyle Park, Little
- School Supply Drive- physical supplies can be brought to the August Picnic or the September Meeting.



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- Next Board Meeting- July 18th at 12 PM- Reach out to a board member if you'd like to attend.
- Statewide- September 25-26 in Madison.
- Cindy Chicosz Award submissions are open through July 15th. Free Statewide w/ Two Nights Accommodations and Free PAYO Membership.
- Award Drawing Winners: Nicki Robinson and Maria Roberts
- Next Meeting: August 14th at Green Bay East Library- Hybrid Format. FSA/HSA and HRA- What to know about your benefit accounts!

IV. Payroll Questions/Discussion:

- NA

V. Adjournment:

- Meeting was adjourned at 4:50 PM